

Journal of Pharmacy and Pharmacology: Instructions for Authors

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Editorial Office (for submission queries and papers under review): jpp@gub.ac.uk

Production Editor (for accepted and published papers only): shahnaz.khan@rpsgb.org

Editorial Policy

Journal of Pharmacy and Pharmacology considers all manuscripts on the strict condition that they have been submitted only to *Journal of Pharmacy and Pharmacology*, that they have not been published already, nor are they under consideration for publication or in press elsewhere.

Journal of Pharmacy and Pharmacology publishes manuscripts pertaining to the design, delivery and mechanism of action of drugs and dosage forms with a view to developing and improving current therapeutic drug strategies. The journal publishes original research papers, critical reviews, mini reviews, short communications and letters.

Contributions to *Journal of Pharmacy and Pharmacology* will be subjected to review at the discretion of the Editorial Office and papers accepted may be subject to editorial revision. Decisions regarding acceptability will be made on the basis of the quality of science, the contribution of the work to the field, the suitability of the work for the journal and the presentation of the manuscript. We aim to present authors with an initial decision regarding the acceptability of submitted papers within ten weeks of receipt of the manuscript. Further information can be found in our Peer Review document.

Manuscript Preparation

General guidelines

- All contributing authors of a manuscript should include their full name, affiliation, postal address, telephone and fax numbers and email address on the cover page of the manuscript. One author should be identified as the corresponding author.
- Manuscripts are accepted only in English.
- For all manuscripts non-discriminatory (inclusive) language should be used.
- Authors are urged to be succinct, to use the minimum number of tables and figures necessary and to avoid repetition of information between these two media. Given the competition for space within the journal, the length of submission in relation to its likely contribution will be taken into account with regard to acceptability. Guidelines on length are provided below.
- The pages and lines of the manuscript must be numbered.

Ethical guidelines

- Authors should supply a conflict of interest statement with their submitted manuscript, detailing any financial or personal relationships that may bias their work, or a declaration that they have no conflicts of interest to disclose.
- Original research studies involving animals or human volunteers must include details of ethical approval. Papers that do not comply with internationally accepted ethical criteria will not be accepted for publication.
- Identifying details of patients and study participants should be omitted. If identifying information is essential for scientific purposes, or if there is any doubt about the adequacy of the anonymity protection used, the patient (or parent/guardian) must give written informed consent for publication. Authors

should provide this statement of informed consent upon submission of the manuscript.

- Manuscripts reporting randomised controlled trials should include a checklist and flowchart in accordance with the [CONSORT Statement](#) guidelines. The checklist should be submitted as a supplementary file, and the flowchart as a figure.
- Systematic reviews must be submitted together with a checklist and flowchart in accordance with the [QUOROM Statement](#) guidelines. The checklist should be submitted as a supplementary file, and the flowchart as a figure.

Further information can be found in our Ethical Guidelines document.

Original research papers

Original research papers should not exceed 4000 words.

Abstract

- Structured abstracts are required for all papers and should include objectives, methods, key findings and conclusions.
- Approximate length: 200 words

Keywords

- Three to six keywords should be supplied for all papers.

Introduction

- An introduction should provide a background to the study (appropriate for an international audience) and should clearly state the specific aims of the study. Please ensure that any abbreviations and all symbols used in equations are fully defined.
- Approximate length: 500-1000 words

Materials and Methods

- This section should describe the materials and methods used in sufficient detail to allow the study to be replicated. Please include details of ethical approval in this section.
- Approximate length: 500-1000 words

Results

- This section should provide detailed response rates. It is essential to include statistical analyses or other indicators to enable assessment of the variance of replicates of the experiments. Data should not be repeated in figures and tables.
- Approximate length: 1000-1500 words

Discussion

- The discussion section should summarise the main findings of the study, followed by a critique of the strengths and limitations of the research. The results should then be discussed in the context of international published literature and the contribution made to the field. Any policy limitations should be included.
- Approximate length: 1000 words

Conclusions

- A brief conclusions section should summarise the salient findings of the study. Authors are strongly advised to emphasise the contribution made to the field by their study in this section.
- Approximate length: 200 words

Tables

- Please keep the number of tables to a minimum.
- Tables should be numbered consecutively (Table 1, Table 2 etc) and each table must start on a separate page at the end of the manuscript.
- Each table must have a title. Each table legend, in paragraph form, should briefly describe the content and define any abbreviations used. If values are cited in a table, the unit of measurement must be stated.
- Tables should not be ruled.

Figures

- Please keep the number of figures to a minimum.
- Each figure must have a title. Each figure legend, in paragraph form, should briefly describe the content and define any abbreviations used. If values are cited in a figure, the unit of measurement must be stated. Graphs must have clearly labelled axes. A key may be included if appropriate.
- It is in the author's interest to provide the highest quality figure format possible. Please be sure that all imported scanned material is scanned at the appropriate resolution: 1200 dpi for line art, 600 dpi for grayscale and 300 dpi for colour.
- Files should be saved as one of the following formats: TIFF (tagged image file format), PostScript or EPS (encapsulated PostScript), and should contain all the necessary font information and the source file of the application (e.g. CorelDraw/Mac, CorelDraw/PC).
- Figures must be saved separate to text. Please do not embed figures in the paper file. The manuscript should indicate the position of the figures (e.g. see Figure 1) and all figures should be numbered consecutively in the order in which they appear in the paper. In multi-part figures, each part should be labelled (e.g. Figure 1(a), Figure 1(b)). The filename for a graphic should be descriptive of the graphic, e.g. Figure1, Figure2a.
- There are a limited number of colour pages within the journal's annual page allowance. Authors should restrict their use of colour to situations where it is necessary on scientific, and not merely cosmetic, grounds. Authors of accepted papers who propose publishing figures in colour in the print version should consult the Production Editor at proof stage to agree on an appropriate number of colour pages. The decision of the Publisher is final.

Acknowledgements and Funding

- Funding acknowledgements should be written in the following form:
"This work was supported by the Medical Research Council [grant number xxx]"
- If the research has not been funded by any specific project grant, please include the statement:
"This research received no specific grant from any funding agency in the public, commercial, or not-for-profit sectors"

References

- References in the text are cited sequentially by number. All citations in the text must appear in the reference list and vice versa. The only exceptions to this are manuscripts not yet in press or published online, papers reported at meetings, or personal communications – these should be cited only in the text, not as a formal reference. Authors should get permission from the source to cite personal communications or unpublished work.
- At the end of the manuscript, references should be listed in numerical order as they appear in the text. Serial titles should be abbreviated in accordance with the standard approved abbreviations used by [PubMed](#) or BIOSIS. One-word titles are never abbreviated. Article identifiers, such as the Digital Object Identifier ([DOI](#)) or PubMed Unique Identifier (PMID), may be included as appropriate. State the references according to the format of the following examples:

Journal references

One author:

Szeto HH. Simultaneous determination of meperidine and normeperidine in biofluids. *J Chromatogr* 1976; 125: 503–510.

Two authors:

Vu-Duc T, Vernay A. Simultaneous detection and quantitation of O6-monoacetylmorphine, morphine and codeine in urine by gas chromatography with nitrogen specific and/or flame ionization detection. *Biomed Chromatogr* 1990; 4(2): 65–69.

Three or more authors:

Huestis MA *et al.* Monitoring opiate use in substance abuse treatment patients with sweat and urine drug testing. *J Anal Toxicol* 2000; 4(Suppl.3): 509–521.

Article in press:

Ladines CA *et al.* Impaired renal D1-like and D2-like dopamine receptor interaction in the spontaneously hypertensive rat. *Am J Physiol Regul Integr Comp Physiol* 2008 (in press).

Electronic publication ahead of print:

Teeuwen PHE. Doppler-guided intra-operative fluid management during major abdominal surgery: a systematic review and meta-analysis. *Int J Clin Pract* (accessed 21 November 2007, epub ahead of print).

Online serial:

Margolis PA *et al.* From concept to application: the impact of a community-wide intervention to improve the delivery of preventive services to children. *Pediatrics* [online] 2001; 108:e42. www.pediatrics.org/cgi/content/full/108/3/e42 (accessed 20 September 2001).

Corporate author:

The Cardiac Society of Australia and New Zealand. Clinical exercise stress testing. Safety and performance guidelines. *Med J Aust* 1996; 164: 282–284.

Anonymous author:

Anon. Coffee drinking and cancer of the pancreas. *BMJ* 1981; 283: 628.

Author with prefix and/or suffix in their name:

Humphreys Jnr, Sir Robert and Adams T. Reference style in the modern age. *J Bib Cit* 2008; 1: 1–10.

Article not in English:

Sokolov S *et al.* [Studies of neurotropic activity of new compounds isolated from *Rhodiola rosea* L.] *Khim Farm Zh* 1985; 19: 1367–1371 [in Russian].

Book references

Book by a single author or group of authors working together as a single author:

Cole MD, Caddy B. *The Analysis of Drugs of Abuse: An instruction manual*, 2nd edn. New York: Ellis Horwood, 1995.

An edited book:

Hoepfner E *et al.* eds. *Fiedler Encyclopedia of Excipients for Pharmaceuticals, Cosmetics and Related Areas*, 5th edn. Aulendorf: Editio Cantor Verlag, 2002.

An article in an edited book:

Sanders PA. Aerosol packaging of pharmaceuticals. In: Banker GS, Rhodes CT, eds. *Modern Pharmaceuticals*. New York: Marcel Dekker, 1979: 591–626.

A book in a series:

Scott RPW. *Chromatographic Detectors – Design, Function, and Operation*. Chromatographic Science Series, 73, Cazes J, ed. New York: Marcel Dekker, 1966.

Other references

Article in conference proceedings:

Dumasia MC *et al.* LC/MS analysis of intact steroid conjugates: a preliminary study on the quantification of testosterone sulphate in equine urine. In: Auer DE, Houghton E, eds. *Proceedings of the 11th International Conference of Racing Analysts and Veterinarians*. Newmarket: R & W Publications (Newmarket), 1966: 188–194.

Standard:

ISO 9002. *Quality Systems – Model for Quality Assurance in Production, Installation and Servicing Quality Management System*. Geneva: ISO, 1994.

Offline database or publication:

Dictionary of Natural Products. CD-ROM. London: Chapman & Hall/CRC, 2003.

Milazzo S *et al.* Laetrile treatment for cancer. *Cochrane Database of Systematic Reviews*, issue 2. London: Macmillan, 2006.

Dissertation:

Youssef NM. School adjustment of children with congenital heart disease. Pittsburgh, Pennsylvania: University of Pittsburgh, 1988 (dissertation).

Critical reviews

These are normally commissioned by invitation from the Editors but suggestions are welcome. Please contact the [Editorial Office](#) before submitting a review article.

Mini reviews

These are discussion articles of up to 6000 words in length. Please contact the [Editorial Office](#) prior to submission of such articles.

Short communications

Short reports of up to 2000 words (with a maximum of four figures and/or tables) that describe particularly pertinent findings may be submitted as a rapid communication that, once accepted, will receive publishing priority. Authors are asked to include a covering letter outlining why the paper merits rapid publication. Please note that this section is not intended for short studies per se but for findings that should be brought rapidly to the attention of the readership.

Letters to the Editor

Letters that bring a specific feature of an issue of interest to the attention of readers are encouraged. These should be a maximum of 1000 words.

Manuscript Submission

All submissions should be made online at the *Journal of Pharmacy and Pharmacology* Editorial Manager site at www.editorialmanager.com/jpp. New users will first need to register. Once logged on to the site as an author, follow the instructions to submit your manuscript. An author tutorial and online help guide are available on this website.

Manuscripts may be submitted in any standard format, including Word, PDF, PostScript, WordPerfect, RTF, TEXT, LaTeX2e and AMSTex. Multiple files can be uploaded as a single zipped file. All files are automatically combined and converted into a PDF file for the review process.

Authors are invited to suggest up to three potential reviewers, together with their contact details (e-mail addresses are essential). Authors may also identify reviewers that should not be used due to potential conflict of interest, together with the justification for the request.

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Production Process

Following final acceptance, your paper will be transferred to the Production Office at Pharmaceutical Press. The paper may undergo copyediting for readability, consistency and formatting into the journal's style prior to typesetting. PDF proofs will be sent by email to the Corresponding Author for checking; we ask that you return your corrected proofs as soon as possible in order to prevent delays in publication. At this stage we will also ask for a signed Licence to Publish form.

Proofreading guide

Authors should check their proofs for the following:

- Typesetting or conversion errors
- Figures and tables – position in the text, accurate reproduction and correct legend
- Editing - language, house style, scientific nomenclature

There may be a list of queries attached to your proofs; if so, please make sure that all queries are answered and that the answers are returned with the marked proof.

Marking clear corrections:

- To delete a character, word or block of text, cross out the material and write 'delete' in the margin.
 - If something has been marked for deletion and you decide to retain it, underscore the material in the text and write 'stet' in the margin.
 - If you wish to add some text, place a Y in the text and write the addition in the margin. If there is not enough room for the addition please attach a separate sheet and indicate clearly where it should be inserted in the text.
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